

WEATHERIZATION SERVICE AGREEMENT

Sacred Heart Community Service (Contractor) agrees to install certain weatherization and energy conservation measures at **no cost to the owner** for the following dwelling unit(s). See reverse side for instructions.

SECTION 1: Must be completed by the applicant. If you are also the owner, please complete and sign section 2

SECCIÓN 1: Debe ser completada por el aplicante. Si usted es el dueño del hogar, por favor complete y firme la sección 2

SECTION 1/SECCIÓN 1		<i>For office use only</i> Eligibility Intake Date: _____	
Applicant Name: Nombre:		Owner (Dueño) <input type="checkbox"/>	Tenant (Inquilino) <input type="checkbox"/>
Street Address: Dirección		City/Zip: Ciudad/Código Postal	Unit Number: Número de Unidad
Single Home (Casa de un Piso) <input type="checkbox"/>		Mobile Home (Casa Móvil) <input type="checkbox"/>	Apartment (Apartamento) <input type="checkbox"/>
Home Phone: Teléfono:		Work or Daytime Phone: Trabajo o número durante el día:	
When is the best time to reach you? Cuándo es el mayor tiempo para llamarle?	Morning _____	Afternoon _____	Evening _____
	En la mañana _____	Tarde _____	Noche _____
Applicant Signature: Firma			Date: Fecha

SECTION 2: Must be completed and signed by **owner or owner's authorized agent**. (PLEASE PRINT.)

SECCIÓN 2: Debe ser completada y firmada por **dueño o agente del dueño**. (FAVOR DE ESCRIBIR EN MOLDE)

SECTION 2/SECCIÓN 2	
What year was this unit built?	Is this a HUD assisted unit? Yes <input type="checkbox"/> No <input type="checkbox"/>
Name of Owner or Owner's Authorized Agent:	
Name of Managing Company (if applicable):	
Mailing Address:	Unit Number:
City/Zip:	
Home Phone:	Work or Daytime Phone:
Signature:	Date:

By signing this form, the owner, or owner's agent, and the tenant grant the contractor permission to enter the dwelling unit and to perform or install weatherization measures, minor home repair, and/or rehabilitation including, but not limited to, repair or replacement of doors and windows, caulking, door thresholds, water heater blankets and pipe wrap, insulation, setback thermostat, carbon monoxide detectors, repair or replacement of inefficient or unsafe gas appliances (furnaces/stoves/water heaters), and additional measures to prevent loss of heat and reduce the amount of energy consumption to the above-described unit, and agree to the following:

1. The owner, or owner's agent, shall not raise the rent of the unit for a period of 2 years or evict the unit's resident because of the increased value of the unit due solely to weatherization measures, minor home repair, and/or rehabilitation provided by the contractor.
2. The owner, or owner's agent, and the tenant shall retain all applied measures in the residence where installed.
3. The tenant authorizes the contractor access to utility company records to obtain only energy usage data for a period of one year before and one year after weatherization measures, minor home repair, and/or rehabilitation are completed.

The contractor agrees to the following:

1. Shall be responsible for the cost of weatherization measures, minor home repair, and/or rehabilitation performed.
2. Shall ensure that the agency is insured and shall be responsible for damage to unit premises, furnishing, and/or resident(s) that is caused by weatherization activities, minor home repair, and/or rehabilitation.
3. Shall schedule weatherization services, minor home repair, and/or rehabilitation at the convenience of all parties.
4. Shall provide weatherization services, minor home repair, and/or rehabilitation only to tenants eligible under program requirements.
5. Shall assure that the owner, or owner's agent, and tenant data shall be maintained in a confidential manner to assure compliance with the Information Practices Act of 1977, as amended, and the Federal Privacy Act of 1974, as amended.

For Office Use Only:

DJSN _____ JobSN _____ AppSN _____ Recert Date _____ Notes _____

Sacred Heart Community Energy Service
P.O. Box 1028 San Jose, CA 95108
Phone: 877-278-6455 Fax: 408-715-0247

WEATHERIZATION SERVICE AGREEMENT INSTRUCTIONS:

Before having a dwelling unit assessed for energy conservation measures and weatherization, the applicant AND the owner of the property must sign the agreement on the other side of this page. There is no cost to the owner or the applicant. **This is a free service.** After the signed agreement is received by Sacred Heart, the applicant will be contacted for an appointment for assessment of the dwelling as necessary.

Section 1 is to be completed and signed by the applicant. If the applicant is the owner of the dwelling, Section 2 must also be completed and signed by the applicant:

- Enter the applicant's name, address, and phone number.
- Mark the best time of day that you can be reached.
- The signature must be the applicant's.

Section 2 is to be completed by the owner or owner's authorized agent:

- Please indicate in which year your home was built.
- If the dwelling is a HUD assisted unit, check "yes." If the dwelling is not a HUD assisted unit, check "no."
- Enter the owner or authorized agent's name, address, and phone number.
- The signature must be the owner or authorized agent's.



INSTRUCCIONES PARA EL CONTRATO DE SERVICIOS DE CLIMATIZACIÓN:

Antes de instalar ciertas medidas de climatización sin ningún costo al dueño o inquilino, el dueño o propietario debe firmar el contrato. **Este servicio es gratis.** Después de recibir el contrato firmado, Sagrado Corazón se comunicará con el aplicante para hacer una cita para la inspección de la casa según lo que sea necesario.

Sección 1 debe ser completada y firmada por el aplicante. Si el aplicante es el dueño del hogar, también por favor complete y firme la Sección 2:

- Imprima el nombre, domicilio, y número de teléfono del aplicante.
- Por favor marque el mejor tiempo en el día para llamarle.
- La firma debe ser del aplicante.

Sección 2 debe ser completada por el dueño o agente del dueño:

- Por favor, indique en qué año se construyó su casa.
- Si la casa fue financiado por el programa de HUD, indique "sí." Si la casa no fue financiado por el programa de HUD, indique "no."
- Imprima el nombre, domicilio, y número de teléfono del propietario o agente del propietario.
- La firma debe ser del dueño o agente del dueño.